

STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN
ADVISORY COUNCIL MEETING MINUTES
Remote Teams Meeting
Wednesday, November 17, 2021 - 3:30pm

Members Present: Sandy Booth, Kathy Ralston

Members Excused: Jasyn Harrington, Samantha Erpenbach, Gary Owen, Brett Christian, Kirsten Wrzesinski, Shannin Danko

Contractors: Emily McVey, Bill Crane

SITSD Staff: Mike Murphy for Denise Adamson

DOA Staff: Julie James, Dean Mack

- I. Greeting/Call to Order
 - A. Dean Mack called the meeting to order at 3:30 p.m.
 - B. No quorum was present.

- II. Review Previous Advisory Council Meeting Minutes
 - A. The October 20, 2021 minutes were reviewed by the attendees and no corrections were noted.
 - B. The next meeting is planned for January 19, 2022, at 3:30 p.m.

- III. Fiscal Agent Report
 - A. Emily shared that money is still coming in. She will send out the September financials to everyone.
 - B. She has received the Federation payments except for Earth Share.
 - C. Missoula was reimbursed for their kickoff party.
 - D. The 3rd Quarter payment was sent out.
 - E. Bill said he will send her all of the prize costs at one time.

- IV. Coordinator Report
 - A. The grand total contribution was \$420,826.81.
 - B. Coordinator celebration is set for December 10 with 12 people attending so far.
 - C. A discussion was had regarding when to announce the grand prize winner. The large check needs to be located and the winner drawn. Then it would be fun to just show up at the winner's office with a small group of people.
 - D. Discussion was had on weather we need a speaker for December 10.
 - E. Bill has picked up the signs he found. If anyone sees a sign please grab it.
 - F. Bill has delivered the prizes so far.

V. Chair's Report

- A. Dean sent out a draft of the guidelines for comment. This discussion will be continued to the January meeting.
- B. It was mentioned to consider shortening the length of the campaign.
- C. It was suggested we think about a minimum prize contribution to be considered for the large prize drawing.

VI. Other Business

- A. Sandy brought up a comment from an employee at Revenue. They suggested listing the best browser to used on our website along with an opt out of mailing box so the employees do not receive mailings from the non-profits. Emily mentioned it is against the rules for a non-profit to mail out anything other than a thank you note.

VII. Public Comment

- G. None

VIII. Adjourn: The chair adjourned the meeting at 4:05 p.m.